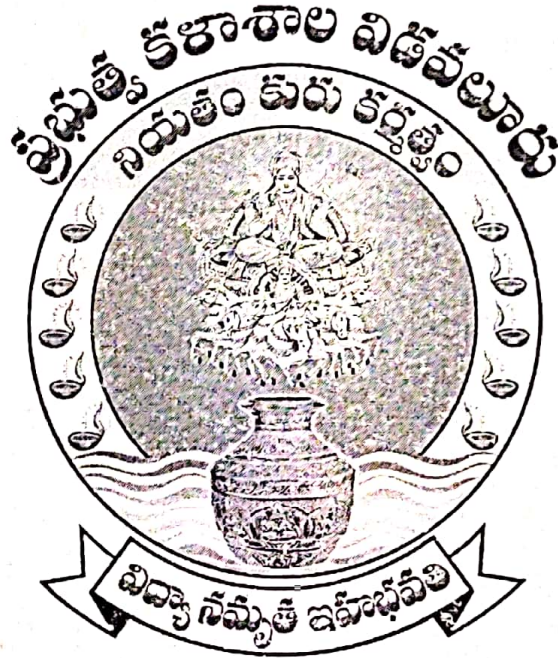


INTERNAL QUALITY ASSURANCE CELL
PRR & VS GOVERNMENT COLLEGE

Vidavalur, SPSR Nellore District, Andhra Pradesh



ACADEMIC AUDIT

FORMAT – II

(Institutional Data, Academic Advisors' Report & Action Taken Report)

2018-19

**INTERNAL QUALITY ASSURANCE CELL
PRR & VS GOVT.COLLEGE, VIDAVALUR
NELLORE DIST
ACADEMIC AUDIT
2018-19**

Academic Audit is launched by the Commissioner of Collegiate Education in 2012 to promote excellence in Higher Education Institutes in Andhra Pradesh. Based on the philosophy of mutual trust and constructive criticism, peer teams are drafted careful after selection following due criteria and assigned duty to visit allotted institutions, carefully analyze the performance *in toto* and submit compliance to the authorities in the prescribed formats.

This Year, Dr. K.Sivappasad, Lecturer in Zoology, GDC, Sullurupet and Dr.P. Kamala Sai, Lecturer in Hindi, DRW College, Gudur were appointed as Academic Advisors to our institution. The team visited the college on 28.02.2019 & 01.03.2019, thoroughly observed, gave their inputs to the faculty.

Academic audit has been very much helpful in improvi8ng the quality.

**Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)**

**Format-I (Institutional Data)
District : SPSR Nellore AISHE CODE: 24716**

Zone : III

COLLEGE PROFILE

Name of the College		PRR & VS Government College, Vidavalur
URL of Website		www.gdevidavalur.com
email		vidavaluru.jkc@gmail.com
Phone number		08622-282427
1	Name of the Principal, email & Mobile Number	Dr. D. Giri, vidavaluru.jkc@gmail.com, Mobile No: 9703102294
2	Name of the Vice-Principal, email & Mobile Number	Mr. A. V. Ramana Rao, vidavaluru.jkc@gmail.com, 9440090838
3	Name of the IQAC Coordinator, email & Mobile Number	Dr. I S Chakrapani, vidavaluru.jkc@gmail.com, 8500088788
4	Year of Establishment & details of land available if any	1965 & 11.72 Acres
5	Affiliating University & College Code assigned by University	Vikrama Simhapuri University, Nellore & 125
6	NIRF Rank	Nil
7	Previous Grade of the College in Academic Audit	A
8	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	B Grade in 2nd Cycle, 2015 & CGPA 2.04
9	Affiliation certificate (Permanent/Temporary)	Permanent and Temporary
10	UGC Recognition (2f & 12 B) (Scanned certificate is to be sent)	1991
11	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)	10 AM to 5 PM
12	No. of Posts Sanctioned: 23	Regular Working : 15 Redeployed : 1 ODD : 1 PTL : 0 Contract : 5 Guest : 0
13	Course wise & year wise Students strength particulars (Proforma enclosed)	228 (Proforma Enclosed)

I-CURRICULAR ASPECTS

Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
15	Implementation of Annual Institutional Plan	A(Good)	
16	Departmental Annual Curricular Plans	A(Good)	
17	Whether the above two circulated among Students?	A(Good)	
18	College Activity Register 2018-19	A(Good)	Suggested to prepare college magazine
19	College Calendar/College Magazine	B(Satisfactory)	
20	Record of review of		
21	Add-on Courses (Department-wise) completed during 2017-18	TISS	
22	Add-on Courses (Department-wise) in 2018-19	C (poor)	Suggested to introduce more certificate courses
23	Coverage of Syllabus (Average Percentage)	A(Good)	
24	Teaching of Value added courses (Foundation Courses)	A(Good)	
25	No. of New UG & PG Courses introduced in 2018-19	C (poor)	Recommended to introduce PG course
26	Maintenance of Student Attendance Registers including Biometric Attendance	A(Good)	
27	Whether feedback on curriculum was obtained from stake holders and analysed	A(Good)	
28	Whether Online courses introduced	No	No of Courses introduced:
II-TEACHING, LEARNING & EVALUATION			
29	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	35%	
30	Social-economic status of students enrolled(Group wise and Year wise) in 2018-19	Enclosed	
31	Demand Ratio (Group wise)	01:01	
32	Percentage of differently abled students (Divyangjan) on roll	0	
33	Percentage of full time teachers against sanctioned posts in 2018-19	65%	A(Good)

	Student - Full time teacher ratio	Proforma enclosed	
34	Student Profile as per prescribed reservation	60	
35	Number of days from the date of last semester-end/ year-end examination till the declaration of results in 2018-19	Since the reopening of the college for the academic year 2018-19 . Principal has full additional charge of AGO, O/o CCE, Vijayawada	
36	The number of classes (per week) taken by the Principal	Maintained	A(Good)
37	Teaching Diaries & Teaching Plans in Prescribed Formats	Implemented	A(Good)
38	Use of ICT in teaching and learning	32	A(Good)
39	No. Of Virtual Classes presented	258	A(Good)
40	No. Of Virtual Classes attended	Used	A(Good)
41	No. Of Digital Classes in Teaching Learning Process	3 (Dr. I.S. Chakrapani)	B(Satisfactory)
42	Use of Mana TV lessons presented by Faculty	3 (Dr. R. V.S. Prasad)	B(Satisfactory)
43	No. Of lessons in LMS portal by Faculty (MOODLE)	6	B(Satisfactory)
44	No. Of lessons in LMS portal by Faculty (MOODLE)	Being Used	B(Satisfactory)
45	Use of ICT evaluation Tools (Plickers, Kahoot etc.)	10	B(Satisfactory)
46	No. Of Videos prepared / presented through Presentation tube	1	B(Satisfactory)
47	No of TOTs conducted on ICT tools in Teaching	43	A(Good)
48	Average daily attendance in the Biometric devices from last one month	100%	A(Good)
49	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS). E-learning resources etc.	Conducted	A(Good)
50	Co-Curricular Activities (College level)	Organized	B(Satisfactory)
51	Seminars/conferences/workshops organised in 2018-19	Conducted	A(Good)
52	Academic Competitions (College Level & Above)	Conducted	A(Good)
53	Conduct of Internal Examinations-Internal assessment	Conducted	A(Good)
54	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV- 2018)	Analysed	A(Good)
55	Pass percentage of students (Group wise) in 2018-19	Enclosed	A(Good)

56	Percentage of students undertaking field projects / internships	20%	B(Satisfactory)	Suggested to improve
57	Remedial Classes	Conducted	A(Good)	Suggested to improve
58	Conduct of Bridge course	Conducted	B(Satisfactory)	
59	Feed back on Teachers by Students and its analysis	done	A(Good)	
60	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	done	A(Good)	
61	No of Mama TV Special Live Programmes by Faculty/Students	Nil		
62	No. Of registrations on MOOCs platform : a) Teachers	Teachers - 18 Students -48	B(Satisfactory)	Suggested to complete courses
63	b) Students	Nil	B(Satisfactory)	Suggested to complete courses
64	No. of course completion Certificates obtained by teachers through MOOCs platform	Nil	B(Satisfactory)	
65	No of course completion Certificates obtained by students through MOOCs platform	Being Used	A(Good)	
66	Other ICT initiatives if any (Swayam, Swayam Prabha - DTH(Direct To Home). or Down loaded lessons)	Maintained	A(Good)	
67	Students' Grievances/Redressal (Examination Cell) Report	NA		
68	Automation details of Exam Cell	done	A(Good)	
69	Student Satisfaction Survey			
III-RESEARCH, INNOVATIONS AND EXTENSION				
69	Is the College a Recognized Research Centre	No	Nil	
70	Policy for Promotion of Research (A)	Will be formulated soon	Nil	
71	Institutional Seed money for Research	Nil	Nil	
72	No. of Research Guides in the College	2 + 1(Under Process)	B(Satisfactory)	
73	No. of Research Scholars working for M.Phil & Ph. D	3+3	B(Satisfactory)	
74	Research Projects funded by Govt/Other Organisations	Nil	C (poor)	Suggested to apply for MRPs to funding agencies
75	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	Nil	Nil	
76	Code of Ethics/ Plagiarism software	Nil	Nil	
77	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science ,ISBN/ISSN, ICI)	6	B(Satisfactory)	Suggested to publish more papers
78	Papers Presented in 2018-19 (International/ National/ State)	20	B(Satisfactory)	

	Nil	Suggested to apply for seminars to funding agencies
80	Books Published in 2017-18 (Single Author/ Co Author)	B(Satisfactory)
81	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	A(Good)
82	No. Of teachers registered in ORCID / VIDWAAN	Nil
83	Bibliometrics details	Will be formulated soon. At present we have informal policy
84	Consultancy Policy	Nil
85	Record of Consultancy in 2018-19	B(Satisfactory)
86	Whether the Institution has created an ecosystem for innovation/Start ups including incubation centre and other initiatives for transfer of knowledge	Created
87	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry--Academic Innovative practices	Nil
88	Record of MoUs in 2018-19 (MoUs to be signed on stamped legal documents Collaborations for Research/Faculty Exchange/ Student Exchange (Attach MoUs/Linkages)	Nil
89	Record of Subject/Department Related Extension Activities	Record available with departments
90	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	Maintained by the departments
91	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc..	2
92	Details of students participating in extension activities with Government Organisations, Non-Government Organisations, Gender Issues, UBA etc.	NSS - 8 NCC - 2 Red Cros - 2 record maintained; available with NSS
IV. INFRASTRUCTURE AND LEARNING RESOURCES		
94	Number of Class rooms, Labs and computing equipment	9 class rooms, 8 labs & 20
		Increase number of computers along UPS with good backup

		Gym, Yoga	B(Satisfactory)	improve sports facilities
95	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc..) and cultural activities			
96	Classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	Seminar Hall, Virtual Classroom- 1, Digital Classrooms -3	A(Good)	
97	Women's Waiting Hall	Available	A(Good)	
98	No. Of Toilets : i) Staff - a) Men b) Women; ii) Students - a) Men b) Women c) Differently abled	Staff a) Men -1, Women - 1 Students a) Men - 0, Women - 1	C (poor)	Construct more toilets
99	Budget allocated for infrastructure augmentation (CA certified statement)	Nil		
100	Library is automated using Integrated Library Management System & NDIL	Automation work is going on SOUL software & NDIL-NIL	B(Satisfactory)	Suggested to automate fully
101	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	Available		
102	Does college have e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases (Give website URL)	NO	C (poor)	Suggested to subscribe for e-journals
103	Expenditure for purchase of books and journals in 2018-19 (CA Certified statement)	1,61,500.00		
104	Percentage per day usage of library by teachers and students including Logins for INFLIBNET/NLIST	40%	B(Satisfactory)	Suggested to improve the percentage of users
105	IT Facilities a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus g) Media Centre / Studio	a) EL Lab - No Computers b) JKC Lab - No c) APSSDC Lab - Yes d) Student Computer Ratio: 20:1 f) Wi-fi enable campus - Yes g) Media Centre/Studio - No	B(Satisfactory)	Increase number of computers along UPS with good backup
	Bandwidth of Internet Connections with details	Ap Power grid 100Mbps, 10Mbps	Nil	
106	AMC details if any	AMC is given to Vigneshwara Computers	Nil	
107	Insurances covered for infrastructure if any	Nil	Nil	

108	Expenditure incurred on a) Newly established b) maintenance of facilities (Classrooms, Equipment, sports, Auditorium & seminar halls etc.) excluding salary component	3.45 Lakh	Nil	
110	Established Systems & Procedures for maintenance of Classrooms, Labs and academic support facilities	Regular Procedures are followed	Nil	
V-STUDENT SUPPORT AND PROGRESSION				
111	Average percentage of students benefited by scholarships by the Government in 2018-19	48%	Nil	
112	Average percentage of students benefited by scholarships by the Institution in 2018-19	5%	Nil	
113	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2018-19	50%	Nil	
114	Average percentage of placement of outgoing students in 2018-19	10%	C (poor)	Improve the placements
115	Student grievances Structure, redressal mechanism & Periodicity	Grievance Reddressal Committee looks after this.	Nil	
116	Number of capability enhancement and development schemes conducted (like Training for Competitive Exams, Career Guidance, Remedial coaching etc..)	All departments conduct remedial coaching. 2 Programmes by JKC for career guidance.	Nil	
117	Percentage of student progression to higher education	20%	B (Satisfactory)	
118	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc..)	5%	B (Satisfactory)	
119	Number of awards/medals for outstanding performance in sports/cultural activities	Nil	Nil	
120	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	10%	Nil	

	Records of significant achievements in Sports & Games	Record Maintained and Available	B(Satisfactory)
121	Records of significant achievements in Sports & Games		
122	Number of sports and cultural activities / competitions organised in the Institution in 2018-19	2	B(Satisfactory)
123	Feed back from Employees on Online Web Job Portal, APSSDC(AP State Skill Development Corporation),SSC (Skill Sector Council)	Nil	Nil
124	Alumni contribution in 2018-19 (In Rs) (CA audited statement)	Nil	Nil
125	Number of Alumni Association /Chapters meetings held in 2018-19	1	Nil
126	Number of industries identified & mapped locally for Internships/Placements	5	B(Satisfactory)
127	MOU - SSC Organisations	Nil	Nil
128	Maintenance of JKC facilities & records	Maintained	A(Good)
129	Record of Student trained and placed in JKC	Maintained	A(Good)
130	Record of Anti Ragging cell	Maintained	A(Good)
131	Record of Women Empowerment Cell (WEC)	4	A(Good)
132	No.of Times reviewed ? No.of activities conducted ? Record of Internal Complaints Committee (ICC)	Two times reviewed and no complaints	Action Taken:
133	No.of Times reviewed ?	Available	A(Good)
134	No.of Complaints filed ?	Good	A(Good)
135	Maintenance of drinking water (R.O.Plant)	1(Dr.RVS Prasad)	B(Satisfactory)
136	Maintenance of sanitation	Nil	Nil
135	Number of awards and recognition received for extension activities from Government/ recognised bodies		
136	No.of Executive Development Programms (EDP) conducted		
VI-GOVERNANCE AND LEADERSHIP			
137	Staff Council Register	Maintained	A(Good)
138	Functioning of Committees in Administration (Minutes of meetings)	Functioning	A(Good)
139	Awards/Achievements	Nil	
140	Use of ICT in Governance	Being used	A(Good)

141	Implementation of CFMS / PFMS	PFMS	Nil
142	Number of RTI issues addressed	5	Nil
143	Perspective/Strategic plan and deployment documents	Available	Nil
144	Organizational structure of the Institution	Available	Nil
145	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	being implemented partially	Nil
146	Percentage of teachers provided with seed money financial support to attend conferences / workshops and towards membership fee of professional bodies in 2018-19	NIL	Nil
147	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2018-19	2	Nil
148	Percentage of teachers attended professional development programs(Faculty Development Programme, Orientation Program, Refresher Course, Short Term Course, Post Doctoral Fellowship etc..) in 2018-19	60%	Nil
149	No. of faculty undergone / attended: FDP, PDF, OC, RC, Short Term Course, other Trainings if any.	RC-4; Induction -2; STC-2; Workshops - 8	Nil
150	Funds / Grants received from non-government bodies, individuals, philanthropists in 2018-19	Nil (Rice donated to the hostel by alumni)	Nil
151	Average number of quality initiatives by IQAC for promoting quality culture per year	6	A(Good)
152	Participation in NIRF-2018. If participated mention rank below 200	Participated; not ranked	Nil
153	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	Maintained; Available	A(Good)
154	Decentralisation and Participative Management Procedure	Participative management achieved by drafting a number of committees	Nil

155	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Partially implemented	Nil
156	Teachers attending OC /RC/FDP	RC-4; Induction -2; STC-2; Workshops - 8	Nil
157	Performance appraisal system for Teaching and Non-Teaching Staff	being implemented; feedback is taken by IQAC	A(Good)
158	Strategies for Mobilisation of Funds	Alumni meet is being planned	Nil
159	Funds /Grants received from non-government bodies and philanthropists (CA Audited statement)	NIL	Nil
VII-INSTITUTIONAL VALUES AND BEST PRACTICES			
160	Social Responsibility: Programs such as Nava Nirmana Deeksha, Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Janmabhumi, Vanam Manam etc.	Participated in NND: Gramadarsini; Gnanabheri; Swacchabharat; ODF; Janmabhumi etc.,	A(Good)
161	Gender Equity Promotion Programmes and facilities to address gender Sensitivity	WEC looks after this	A(Good)
162	Green Practices(plastic free campus, botanical garden, green house, green landscaping, LED Lighting etc..)	botanical garden is maintained; Green house is maintained.	B (Satisfactory)
163	Percentage of power requirement of the Institution met by the renewable energy sources (solar panels)	Solar panels are installed; 50% waste is being cleared from time to time	A(Good)
164	Waste Management steps taken	maintained	B (Satisfactory)
165	Rain water harvesting structures and utilization in the campus	available	B (Satisfactory)
166	Facilities for Differently abled (Divyangjan) (ramp, railings scribe for examination etc..)	available	A(Good)
167	Record of best/innovative practices by the institution	available	A(Good)
168	College Activity Register 2018-19 & Hard Copy of AQAR 2017-18 (should be available with the Principal & Placed in College Website)	available	A(Good)
	The number of classes(per week) taken by the Principal	0	Nil
169	Research projects/Publications/ study material developed in 2018-19 by the Institution(Should be available in college website)	4	B(Satisfactory)
			Recommended to Improve

119	The number of classes(per week) taken by the Principal	Nil	Since the reopening of the college for the academic year 2018-19, Principal has full additional charge of AGO, O/o CCE, Vijayawada	Recommended to Improve
120	Research projects/Publications/ study material developed in 2017-18 by the College	B	Satisfactory	Recommended to Improve

College Grading - B

Signatures of Academic Advisors	
Name & Signature of the Principal with date AURaman. R. (E/c)	1 AURaman. R. 01-03-2019
Name & Signature of the Vice-Principal with date AURaman. R.	2 P. K. 1/3/2019
	3

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

**Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)**

AISHE CODE: 24716

District : SPSR Nellore

Zone : III

COLLEGE PROFILE

COLLEGE PROFILE	
1	Name of the College, URL of Website, email and Phone number PRR & VS Governemnt College, Vidavalur, www.gdcvidavalur.com, vidavaluru.jkc@gmail.com 08622-282427
2	Name of the Principal, email & Mobile Number Dr. D. Giri, vidavaluru.jkc@gmail.com, Mobile No: 9703102294,
3	Name of the Vice-Principal, email & Mobile Number Mr. A. V. Ramana Rao, vidavaluru.jkc@gmail.com, 9440090838
4	Name of the IQAC Coordinator, email & Mobile Number Dr. I S Chakrapani, vidavaluru.jkc@gmail.com, 8500088788
5	Year of Establishment & details of land available if any 1965 & 11.72 Acres
6	Affiliating University & AISHE CODE: Vikrama Simhapuri University, Nellore & 125
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited) B Grade in 2nd Cycle, 2015 & CGPA 2.04
8	UGC Recognition (2f & 12 B) 1991
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system) 10 AM to 5 PM
10	No. of Posts Sanctioned: 23 Regular Working: 15 Contract Working: 5 Guest Working: 1 ODB: 1

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)
District : SPSR Nellore AISHE CODE: 24716

Zone : III

COLLEGE PROFILE

PRR & VS Government College, Vidavalur, www.gdcevidavalur.com, vidavaluru.jkc@gmail.com 08622-282427	
1	Name of the College, URL of Website, email and Phone number
2	Name of the Principal, email & Mobile Number
3	Name of the Vice-Principal, email & Mobile Number
4	Name of the IQAC Coordinator, email & Mobile Number
5	Year of Establishment & details of land available if any
6	Affiliating University & AISHE CODE:
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)
8	UGC Recognition (2f & 12 B)
9	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)
10	No. of Posts Sanctioned: 23
11	Course wise & year wise Students strength particulars (Proforma enclosed)

1991

10 AM to 5 PM

Regular Working: 15
 ODB: 1
 Redeployed: 1

228 (Proforma Enclosed)

Contract Working:5

Guest Working:

1965 & 11.72 Acres

Vikrama Simhapuri University, Nellore & 125

B Grade in 2nd Cycle, 2015 & CGPA 2.04

Current Year Admissions Abstract		copy enclosed		
List of Programmes and Courses with Codes		copy enclosed		
I-CURRICULAR ASPECTS				
Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors	
	Grade	Impression		
14	Implementation of Annual Institutional Plan	A	Good	
15	Departmental Annual Curricular Plans	A	Good	
16	Whether the above two circulated among Students?	A	Good	
17	College Activity Register 2018-19	A	Good	Suggested to prepare college magazine
18	College Calendar/College Magazine	B	Satisfactory	
19	Add-on Courses (Department-wise) completed during 2017-18			
20	Add-on Courses (Department-wise) in 2018-19	C	Poor	Suggested to introduce more certificate courses
21	Coverage of Syllabus (Average Percentage)	A	Good	
22	Teaching of Value added courses (HVPE & Foundation Courses)	A	Good	
23	No. of New UG & PG Courses introduced in 2018-19		Nil	
24	Maintenance of Student Attendance Registers	A	Good	
25	Whether feedback on curriculum was obtained from stake holders and analysed	A	Good	

II-TEACHING, LEARNING & EVALUATION

26	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19		Satisfactory	
27	Social-economic status of students enrolled(Group wise and Year wise) in 2018-19		Nil	
28	Demand Ratio (Group wise)		Poor	
29	Percentage of differently abled students (Divyangjan) on roll		Nil	
30	Percentage of full time teachers against sanctioned posts in 2018-19	A	Good	
31	Student - Full time teacher ratio		Good	
32	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19		Nil	
33	Teaching Diaries & Teaching Plans in Prescribed Formats	A	Good	
34	Use of ICT in teaching and learning	A	Good	
35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A	Good	
36	Co-Curricular Activities (College level)	A	Good	Suggested to apply for seminars to funding agencies
37	Seminars/conferences/workshops organised in 2018-19	B	Satisfactory	
38	Academic Competitions (College Level & Above)	A	Good	
39	Conduct of Internal Examinations- Internal assessment	A	Good	
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV-2018)	A	Good	
41	Pass percentage of students (Group wise) in 2018-19	A	Good	

		B	Satisfactory	Suggested to improve
42	Percentage of students undertaking field projects / internships	B	Satisfactory	
43	Remedial Classes	A	Good	Suggested to improve
44	Conduct of Bridge course	B	Satisfactory	
45	Feed back on Teachers by Students and its analysis	A	Good	
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	Good	
III-RESEARCH, INNOVATIONS AND EXTENSION				
47	Is the College a Recognized Research Centre		Nil	
48	No. of Research Guides in the College		Nil	
49	No. of Research Scholars working for M.Phil & Ph. D		Nil	Suggested to apply for MRPs to funding agencies
50	Major/Minor/Other Research Projects	C	Poor	Suggested to publish more papers
51	Research Papers Published in 2018-19 (International/ National)	B	Satisfactory	
52	Papers Presented in 2018-19 (International/ National/ State)	B	Satisfactory	
53	Books Published in 2018-19 (Single Author/ Co Author)		Nil	
54	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	B	Satisfactory	Suggested to apply for seminars to funding agencies
55	Record of Consultancy in 2018-19		Nil	
56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	B	Satisfactory	

57	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices		Nil	
58	Record of MoUs in 2018-19		Nil	
59	Record of Subject/Department Related Extension Activities	A	Good	
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A	Good	
61	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A	Good	
62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	Good	
63	Number of awards and recognition received for extension activities from Government/ recognised bodies	A	Good	
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
64	Number of Class rooms, Labs and computing equipment	B	Satisfactory	Increase number of computers along UPS with good backup
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	B	Satisfactory	Suggested to get Gym and improve sports facilities
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	Good	
67	Budget allocated for infrastructure augmentation		Nil	

		Satisfactory	Suggested to automate fully
68	Library is automated using Integrated Library Management System	B	
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment		Suggested to subscribe for e-journals
70	Does college has e-journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	C	
71	Expenditure for purchase of books and journals in 2017-18		Suggested to improve the percentage of users
72	Percentage per day usage of library by teachers and students	B	Suggested to improve the percentage of users
73	Student-Computer ratio	B	Increase number of computers along UPS with good backup
74	Wifi in the campus		
75	Updation of IT facilities		
76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	Nil	
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	Nil	
V-STUDENT SUPPORT AND PROGRESSION			
78	Average percentage of students benefited by scholarships by the Government in 2017-18	Nil	
79	Average percentage of students benefited by scholarships by the Institution in 2017-18	Nil	

80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18		Nil	Improve the placements
81	Average percentage of placement of outgoing students in 2017-18	C	Poor	
82	Student grievances redressal mechanism			
83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc..)		Nil	
84	Percentage of student progression to higher education	B	Satisfactory	
85	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc..)	B	Satisfactory	
86	Number of awards/medals for outstanding performance in sports/cultural activities		Nil	
87	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution		Nil	
88	Records of significant achievements in Sports & Games	B	Satisfactory	
89	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	B	Satisfactory	
90	Alumni contribution in 2017-18 (In Rs)		Nil	
91	Number of Alumni Association /Chapters meetings held in 2017-18		Nil	
92	Maintenance of JKC facilities & records	A	Good	

93	Record of Student trained and placed in JSC	A	Good
94	Record of Anti Ragging cell	A	Good
95	Maintenance of drinking water	A	Good
96	Maintenance of sanitation	A	Good
VI-GOVERNANCE AND LEADERSHIP			
97	Staff Council Register	A	Good
98	Functioning of Committees in Administration (Minutes of meetings)	A	Good
99	Awards/Achievements	A	Nil
100	Use of ICT in Governance		Good
101	Perspective/Strategic plan and deployment documents		Nil
102	Organizational structure of the Institution		Nil
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and report, Examination.		Nil
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18		Nil
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18		Nil
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18		Nil

107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty		Nil	
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18		Nil	
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	Good	
110	Participation in NIRF-2017		Nil	
111	IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	Good	
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
112	Percentage of power requirement of the Institution met by the renewable energy sources	A	Good	
113	Waste Management steps taken	B	Satisfactory	
114	Rain water harvesting structures and utilization in the campus	B	Satisfactory	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.)	B	Satisfactory	
116	Green Practices(plastic free campus, green landscaping etc.)	B	Satisfactory	
117	Record of best/innovative practices by the institution	A	Good	

119	The number of classes (per week) taken by the Principal	Nil	Since the reopening of the college for the academic year 2018-19, Principal has full additional charge of AGO, O/o CCE, Vijayawada	Recommended to Improve
120	Research projects/Publications/ study material developed in 2017-18 by the College	B	Satisfactory	Recommended to Improve

College Grading - B

Name & Signature of the Principal with date <i>AURaman. R. (E)</i>		Signatures of Academic Advisors
Name & Signature of the Vice-Principal with date <i>AURaman. R.</i>		
PRINCIPAL PRR & VS GOVT. COLLEGE VIDAVALUR - 524318. SPSR NELLORE DT.		1 <i>[Signature]</i> 01-03-2019
		2 <i>P. K. [Signature]</i> 1/3/2019
		3

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

118	College Activity Register 2017-18 & Hard Copy of A.Q.A.R 2016-17 (should be available with the Principal & placed in Website	A	Good	
119	The number of classes(per week) taken by the Principal	Nil	Since the reopening of the college for the academic year 2018-19, Principal has full additional charge of AGO, O/o CCE, Vijayawada	
120	Research projects/Publications/ study material developed in 2017-18 by the College	B	Satisfactory	Recommended to Improve

College Grading - B

Signatures of Academic Advisors

Name & Signature of the Principal with date		1	<i>AURaman . Reddy</i>
Name & Signature of the Vice-Principal with date		2	<i>AURaman . Reddy</i>
		3	

1 *[Signature]* 01-03-2019
 2 *P. K...* 1/3/2019

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

119	The number of classes (per week) taken by the Principal	Nil	Since the reopening of the college for the academic year 2018-19, Principal has full additional charge of AGO, O/o CCE, Vijayawada	Recommended to Improve
120	Research projects/Publications/ study material developed in 2017-18 by the College	B	Satisfactory	Recommended to Improve

College Grading - B

Name & Signature of the Principal with date		Signatures of Academic Advisoits
AURaman . R. (I/c)		1 <i>A. N. Sreed</i> 01-03-2019 -
Name & Signature of the Vice-Principal with date		2 P. K. <i>...</i> 1/3/2019
		3

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format- IV for submission of Action Taken Report by Principal of the College (ATR)

Zone : III District : SPSR Nellore

COLLEGE PROFILE	
1	Name of the College, URL of Website, email and Phone number PRR & V'S Government College, Vidavalur, www.gdcevidavalur.com, vidavaluru.jkc@gmail.com 08622-282427
2	Name of the Principal, email & Mobile Number Dr. D. Giri, vidavaluru.jkc@gmail.com, Mobile No: 9703102294,
3	Name of the Vice-Principal, email & Mobile Number Mr. A. V. Ramana Rao, vidavaluru.jkc@gmail.com, 9440090838
4	Name of the IQAC Coordinator, email & Mobile Number Dr. I S Chakrapani, vidavaluru.jkc@gmail.com, 8500088788
5	Year of Establishment & details of land available if any 1965 & 11.72 Acres
6	Affiliating University & AISHE CODE: Vikrama Simhapuri University, Nellore & 24716
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited) B Grade in 2nd Cycle, 2015 & CGPA 2.04
8	UGC Recognition (2f & 12 B) 1991
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system) 10 AM to 5 PM
10	No. of Posts Sanctioned: Regular Working: 15 ODB: 1 Redeployed: 1 Contract Working: 5 Guest Working: 0
11	Course wise & year wise Students strength particulars (Proforma enclosed) 228 (Proforma Enclosed)
I-CURRICULAR ASPECTS	
Recommendation/Suggestions by Academic	
Grade	Recommendation
Item	Action Taken by the Principal

12	Implementation of Annual Institutional Plan	A		
13	Departmental Annual Curricular Plans	A		
14	Whether the above two circulated among Students?	A		
15	College Activity Register 2017-18	A	Suggested to prepare college magazine	College calendar is being followed.
16	College Calendar/College Magazine	B		
17	Add-on Courses (Department-wise) completed during 2016-17			Planning to introduce certificate courses
18	Add-on Courses (Department-wise) in 2017-18	C	Suggested to introduce more certificate courses	
19	Coverage of Syllabus (Average Percentage)	A		
20	Teaching of Value added courses (HVPE & Foundation Courses)	A		
21	No. of New UG & PG Courses introduced in 2017-18			
22	Maintenance of Student Attendance Registers	A		
23	Whether feedback on curriculum was obtained from stake holders and analysed	A		
II-TEACHING, LEARNING & EVALUATION				
24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	Nil		
25	Social-economic status of students enroled(Group wise and Year wise) in 2017-18	Nil		
26	Demand Ratio (Group wise)	Nil		
27	Percentage of differently abled students (Divyangjan) on roll	Nil		
28	Percentage of full time teachers against sanctioned posts in 2017-18	A		
29	Student - Full time teacher ratio	A		
	Student Profile as per prescribed reservation			

30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2017-18	Nil	
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A	
32	Use of ICT in teaching and learning	A	
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A	
34	Co-Curricular Activities (College level)	A	
35	Seminars/conferences/workshops organised in 2017-18	B	
36	Academic Competitions (College Level & Above)	A	
37	Conduct of Internal Examinations-Internal assessment	A	
38	Teacher wise result analysis (MARCH/APRIL - 2017 & SEP/OCT/NOV- 2017)	A	
39	Pass percentage of students (Group wise) in 2017-18	A	The faculty concerned have been suggested to take up more projects.
40	Percentage of students undertaking field projects / internships	B	Suggested to improve
41	Remedial Classes	A	
42	Conduct of Bridge course	B	Suggested to improve
43	Feed back on Teachers by Students and its analysis	A	
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	Bridge have already been conducted and it will be intensified for the forthcoming batches.

	Students' Grievances/Redressal (Examination Cell) Report	A	
	Automation details of Exam Cell	NA	
III-RESEARCH, INNOVATIONS AND EXTENSION			
45	Is the College a Recognized Research Centre	Nil	Nil
	Policy for Promotion of Research (A)	Nil	
	Institutional Seed money for Research	Nil	
46	No. of Research Guides in the College	B	
47	No. of Research Scholars working for M.Phil & Ph. D	B	
	Research Projects funded by Govt./Other Organisations	C	Suggested to apply for MRPs to funding agencies
48	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	Nil	
	Code of Ethics/ Plagiarism software	Nil	
49	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science ,ISBN/ISSN, ICI) (International/National)	B	Suggested to publish more papers
50	Papers Presented in 2017-18 (International/ National/ State)	B	
51	Books Published in 2017-18 (Single Author/ Co Author)	Nil	
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	B	Suggested to apply for seminars to funding agencies
	Bibliometrics details	Nil	
53	Record of Consultancy in 2017-18	Nil	
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	B	Faculty with doctoral degrees are encouraged to apply for MRPs. Faculty are encouraged to publish more papers. As UGC is not providing financial assistance in recent times, we are planning approach other agencies

55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	Nil		
	Record of MoUs in 2018-19 (MoUs to be signed on stamped legal documents)	Nil		
	Collaborations for Research/Faculty Exchange/Student Exchange (Attach MoUs/Linkages)	B		
57	Record of Subject/Department Related Extension Activities	A		
	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	A		
59	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A		
60	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A		
61	Number of awards and recognition received for extension activities from Government/recognised bodies	Nil		
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
62	Number of Class rooms, Labs and computing equipment	B	Increase number of computers along UPS with good backup	Proposals have been sent to the CCE in this regard.
63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	B	Suggested to get Gym and improve sports facilities	Proposals will be submitted in the next budget.

64	CLASSROOMS AND SEMINAR HALLS WITH ICT - CHAIRMAN facilities such as smart class, Virtual Class Room, LMS, etc.	A		
65	Budget allocated for infrastructure augmentation(CA certified statement)	Nil		
66	Library is automated using Integrated Library Management System	B	Suggested to automate fully	Process is going on.
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	Nil		
68	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases(Give website URL)	C	Suggested to subscribe for e-journals	The existing subscription for e-journal has been expired, and will be renewed subject to availability of funds in budget.
69	Expenditure for purchase of books and journals in 2017-18(CA Certified statement)	Nil		
70	Percentage per day usage of library by teachers and students including Logins for INFLIBNET/NLIST	B	Suggested to improve the percentage of users	All the faculty have been suggested to utilize the library facility besides encouraging the students to do so.
71	Student-Computer ratio	B	Increase number of computers along UPS with good backup	Proposals have been sent to the CCE in this regard.
72	Wifi in the campus	Nil		
73	Updation of IT facilities a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus g) Media Centre / Studio	B	Increase number of computers along UPS with good backup	Proposals have been sent to the CCE in this regard.
74	Bandwidth of Internet Connections with details Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	Nil		

75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	Nil	Established Systems & Procedures for maintenance of Classrooms, Labs and academic support facilities
V-STUDENT SUPPORT AND PROGRESSION			
76	Average percentage of students benefited by scholarships by the Government in 2017-18	Nil	
77	Average percentage of students benefited by scholarships by the Institution in 2017-18	Nil	
78	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	Nil	
79	Average percentage of placement of outgoing students in 2017-18	C	More job drives will be conducted.
80	Student grievances redressal mechanism	A	
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc..)	Nil	
82	Percentage of student progression to higher education	B	
83	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc..)	B	
84	Number of awards/medals for outstanding performance in sports/cultural activities	Nil	
85	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	Nil	
86	Records of significant achievements in Sports & Games	B	

		B	
87	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	B	
88	Alumni contribution in 2017-18 (In Rs) (C.A audited statement)	Nil	
89	Number of Alumni Association /Chapters meetings held in 2017-18	Nil	
90	Maintenance of JKC facilities & records	A	
91	Record of Student trained and placed in JKC	A	
92	Record of Anti Ragging cell	A	
93	Maintenance of drinking water	A	
94	Maintenance of sanitation	A	
VI-GOVERNANCE AND LEADERSHIP			
97	Staff Council Register	A	
98	Functioning of Committees in Administration (Minutes of meetings)	A	
99	Awards/Achievements	Nil	
100	Use of ICI in Governance	A	
101	Perspective/Strategic plan and deployment documents	Nil	
102	Organizational structure of the Institution	Nil	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Nil	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	Nil	
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	Nil	

106	Percentage of teachers attended professional development programs (Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	Nil	
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	Nil	
108	Funds / Grants received from non-government bodies, individuals, philanthropists in 2017-18	Nil	
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	
110	Participation in NIRF-2017	Nil	
111	IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	
	Decentralisation and Participative Management Procedure	Nil	
	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Nil	
	Teachers attending OC /RC/FDP	Nil	
	Performance appraisal system for Teaching and Non-Teaching Staff	A	
	Strategies for Mobilisation of Funds	Nil	
	Funds / Grants received from non-government bodies and philanthropists (CA Audited statement)	Nil	
VII-INSTITUTIONAL VALUES AND BEST PRACTICES			
	Social Responsibility: Programs such as Nava Nirmana Deeksha, Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Jannabhumi, Vanam Manam etc.	A	

	Gender Equity Promotion Programmes and facilities to address gender Sensitivity	A	
	Green Practices(plastic free campus, botanical garden, green house, green landscaping, LED Lighting etc..)	B	
	Percentage of power requirement of the Institution met by the renewable energy sources(solar panels)	A	
112	Waste Management steps taken	B	
113	Rain water harvesting structures and utilization in the campus	B	
114	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc..)	B	
115	Record of best/innovative practices by the institution	A	
117	College Activity Register 2018-19 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A	
118	The number of classes(per week) taken by the Principal	Nil	
119	Research projects/Publications/ study material developed in 2018-19 by the Principal	B	Proposals will be submitted to ICSSR and SERB for funding.
120	Initiatives taken to engage and contribute to local community	Nil	Recommended to Improve
	Code of Conduct Book for Principal/Staff/Non Teaching and Students	Nil	
	Display of Core Values	Nil	
	Activities to increase consciousness about National Identities and symbols/Fundamental Duties and Rights	A	
	Human values and Professional Ethics are reflected in the curriculum and the Institution offers a course	A	

Institutional and Departmental Best Practices	B	Recommended to Improve	Existing best practices will be strengthened.
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College Grading - B

AU Ramana Rao

Signature of the Vice-Principal

Name Mr. A.V. Ramana Rao
Date 06-03-2019

AU Ramana Rao

Signature of the Principal /c

Name Mr. A.V. Ramana Rao
Date 06-03-2019